

**VOLUNTEER TASK DESCRIPTION**

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| **Interpreter Volunteer** | |
| Organisation Name | Maternity Stream of the City of Sanctuary |
| Organisation Overview | We are a registered charity made up of a network of women from varied backgrounds who strive to improve maternity care and services for AS&R women. |
| Role Title | Interpreter Volunteer |
| Location of Position | Leeds/ Bradford |
| Responsible to | Project manager- Maha Alomari |
| Purpose/summary role | To facilitate the flow of communication between clients with none/limited English and our staff |
| Description of the tasks | Tasks will include:   * Interpret for clients when they attend our meetings * Interpret for clients when they are interviewed * Information messages interpreting for social groups and pages |
| Time commitment | The volunteer will be on call when there is a need/request for an interpreter |
| Skills and Qualification | * Fluent in speaking in English and your language * To be approachable, friendly and impartial * To be able to work independently and as part of a team * Confident talking to people of all ages * 18+ |
| Reimbursement of expenses | Travel and telephone expenses are provided |
| Benefits to the volunteer | * Feel that you are helping people * Meeting people from different cultures * Part of a thriving charity * Get involved in our trips and activities * New skills for your CV including time management, active listening skills, supporting people in a challenging situation * Make friends * Experience of volunteering in the UK |
| Application procedure & person specifications for application process, e.g. DBS checks, references (if appropriate) | Please fill in the application form via our website or email maha@maternity.cityofsanctuary.org. |