

## **MINUTES ANNUAL GENERAL MEETING 2022**

### **City of Sanctuary UK (Charitable Incorporated Organisation)**

**Registered charity number 1184613**

### **Agenda**

#### **1. Welcome and Introductions (Rebecca Novell, Co-Chair of Trustees)**

Rebecca introduced herself and welcomed everyone to the AGM.

#### **2. Apologies**

From: Richard Williams, Rev. Sarah Ann Jemison, Gary Jevon, Amani Yahya, Joseph Chivayo, Andrew White

#### **3. Minutes of the last AGM on the 22<sup>nd</sup> September 2021 (online)**

The last AGM was online, the minutes had been circulated.

Minutes were approved with no amendments.

#### **4. Chair's report**

Rebecca noted that the report is for the year ending December 2021. Rebecca gave a brief summary of the achievements from the trustee report:-



The full Annual Report and Financial Statements can be read [here](#).

Rebecca thanked the staff, volunteers, trustees and everyone involved in the networks for all their hard work.

## **5. Treasurer's report**

Siân Summers-Rees read out the following update from the Treasurer:

*The accounts we are considering today cover the year to December 2021. They include 2 months transactions for Asylum Matters before it transferred to a new charity on 1 March 2021. As the Covid pandemic continued through the whole year our expenses were reduced as meetings, the annual conference and other events were organised on Zoom and staff did not travel. Unlike charities that rely on donations for much of their income, our income was not affected as it consists mainly of grants from charitable trusts who were able to continue providing grants. If Asylum Matters is excluded our unrestricted reserves reduced during the year from £175,000 to £158,000 which was a much smaller reduction than expected. The level of these reserves will fall again in 2022. The reduction in expenses caused by the pandemic is likely to be permanent as the changes to working practices are continued. However, the growth in workload for staff, in particular for Streams, means that we need to increase resources invested in salaries. I would like to thank all our staff for their dedication in dealing with the changes brought about by the pandemic.*

Question: What is the line for consultants related to?

Answer: We currently have funding for two consultants, Chris Stone for the Football Club of Sanctuary project and Katherine Letley for the Maternity Stream of Sanctuary. Siân noted that both are here today and would be happy to answer any specific questions about their respective projects.

## **6. Election of trustees**

See link for information about the trustees - <https://cityofsanctuary.org/about/trustees/>

Many thanks to Joseph Chivayo and Herbert Dirahu (resigned during the year) for their many years of service. Thanks also to Arooba

who served on the board for a short period but has stepped down due to successfully been appointed Sanctuary Ambassador Network Coordinator.

*In accordance with the constitution "At every subsequent annual general meeting of the members of the CIO one-third of the charity trustees shall retire from office. If the number of charity trustees is not three or a multiple of three, then the number nearest to one-third shall retire from office, but if there is only one charity trustee, he or she shall retire";*

Ben Margolis retired from the board (standing for re-election).

**Resolution One: To re-elect Ben Margolis.**

33 people in the room voted to re-elect Ben Margolis (no votes against or abstentions). 10 voted online to re-elect Ben Margolis (no votes against or abstentions).

The following is standing for election to the board of trustees (after being co-opted onto the board during the year):

**Resolution Two: To elect Alice Mpofu-Coles**

34 people in the room voted to re-elect Alice Mpofu-Coles (no votes against or abstentions). 10 voted online to re-elect Alice Mpofu-Coles (no votes against or abstentions).

**5. AOB**

There were no other items of business.