

**Application for Sanctuary Award**

|  |  |
| --- | --- |
| Name and type of organisation: |  |
| Town / City you are based in: |  |
| Name / position of lead applicant: |  |
| Contact (phone no. and e-mail): |  |
| Date of application: |  |

|  |  |
| --- | --- |
| Please put an ‘X’ this box if you are happy for your application to be shared with other organisations applying for sanctuary awards |  |

|  |
| --- |
| Please provide a summary of how your organisation engages with sanctuary seekers:  Click or tap here to enter text. |

|  |  |
| --- | --- |
| Using the 3 principles of the sanctuary award, please reflect on how you have achieved these principles attaching evidence to support your answer. | |
| Learn | Click or tap here to enter text. |
| Embed | Click or tap here to enter text. |
| Share | Click or tap here to enter text. |

|  |
| --- |
| Please identify how sanctuary seekers have been involved in helping you achieve these principles |
| Click or tap here to enter text. |

|  |
| --- |
| How does your organisation intend to build on your achievements over the next 3 years in order that your award is renewed? |
| Click or tap here to enter text. |

To be completed by the recognition team

Have the following criteria been met across the whole portfolio of evidence?

|  |  |
| --- | --- |
| Criteria | Criteria met? |
| Staff involvement / awareness  Were all staff, including support staff, made aware of what Sanctuary means? Were staff involved in work towards the different principles? Has staff awareness of the issues surrounding sanctuary increased? |  |
| Public involvement  Would any of the activities engage the public in wider sanctuary issues and/or understanding of these issues? |  |
| Future commitment  Has the applicant demonstrated a sustainable commitment to sanctuary? What evidence is there that this commitment will continue after the award is granted? (e.g. embedded in mission, strategic planning, policies and procedures) |  |
| Active refugee voice  Were refugees involved in any evaluation/monitoring or delivery of activities for each of the principles? |  |
| Self-evaluation  Do staff and others involved feel that the organisation has met the principles? |  |
| Feedback from others involved  Has feedback from the public or the refugee support sector been taken into account? Have there been any changes or actions arising from the activities? |  |
| Feedback from refugee involvement  Comments from an asylum seeker or refugee who has engaged with an aspect of the organisation’s work. |  |

|  |  |
| --- | --- |
| Signed by the lead applicant: |  |

At least one member of the recognition team to be a sanctuary seeker or refugee.

|  |  |
| --- | --- |
| Recognition team member 1: |  |
| Recognition team member 2: |  |
| Recognition team member 3: |  |

|  |  |
| --- | --- |
| Any recommendations? |  |

|  |  |
| --- | --- |
| Date of appraisal: |  |
| Date for recognition to be publicised: |  |
| Date renewal due: |  |