

**Application for Sanctuary Award**

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| Name and type of organisation: |  |
| Town / City you are based in: |  |
| Name / position of lead applicant: |       |
| Contact (phone no. and e-mail): |       |
| Date of application: |       |

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| Please put an ‘X’ this box if you are happy for your application to be shared with other organisations applying for sanctuary awards  |[x]

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| Please provide a summary of how your organisation engages with sanctuary seekers:Click or tap here to enter text. |

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| Using the 3 principles of the sanctuary award, please reflect on how you have achieved these principles attaching evidence to support your answer. |
| Learn | Click or tap here to enter text. |
| Embed | Click or tap here to enter text. |
| Share | Click or tap here to enter text. |

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| Please identify how sanctuary seekers have been involved in helping you achieve these principles |
| Click or tap here to enter text. |

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| How does your organisation intend to build on your achievements over the next 3 years in order that your award is renewed? |
| Click or tap here to enter text. |

To be completed by the recognition team

Have the following criteria been met across the whole portfolio of evidence?

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| Criteria | Criteria met? |
| Staff involvement / awarenessWere all staff, including support staff, made aware of what Sanctuary means? Were staff involved in work towards the different principles? Has staff awareness of the issues surrounding sanctuary increased? |  |
| Public involvement Would any of the activities engage the public in wider sanctuary issues and/or understanding of these issues?  |       |
| Future commitmentHas the applicant demonstrated a sustainable commitment to sanctuary? What evidence is there that this commitment will continue after the award is granted? (e.g. embedded in mission, strategic planning, policies and procedures)  |       |
| Active refugee voiceWere refugees involved in any evaluation/monitoring or delivery of activities for each of the principles?  |       |
| Self-evaluationDo staff and others involved feel that the organisation has met the principles? |       |
| Feedback from others involvedHas feedback from the public or the refugee support sector been taken into account? Have there been any changes or actions arising from the activities?  |       |
| Feedback from refugee involvement Comments from an asylum seeker or refugee who has engaged with an aspect of the organisation’s work. |       |

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| Signed by the lead applicant: |       |

At least one member of the recognition team to be a sanctuary seeker or refugee.

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| Recognition team member 1: |       |
| Recognition team member 2: |       |
| Recognition team member 3: |       |

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| Any recommendations?  |       |

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| Date of appraisal: |       |
| Date for recognition to be publicised: |       |
| Date renewal due: |       |